56.—Fuel and Fuel Economy.

Where it is necessary for a driver to refuel his vehicle, every care should be taken when doing so not to waste the fuel or to spill it over the paintwork, as this causes discoloration and damage. Engines must always be switched off when re-fuelling.

It is the driver's duty at all times to take all possible steps to avoid waste of this expensive item. Engines must be switched off at all time stops and termini.

57.—Leaving the Vehicle—Stopping Engine.

Drivers must not leave the driver's cabin before effectively setting the hand brake and switching off the engine. When it is necessary to leave the vehicle on a hill or steep incline, the driver, after having set the hand brake and switched off the engine, will, as an additional safety measure, engage first forward gear if on an incline; if on a decline engage reverse gear.

58.—Use of Chocks—Hastings and Chatham.

'Buses are to be halted north of the entrance to Castle Hotel, Wellington Square, to avoid obstruction to the Hotel entrance. After the vehicle has taken up its position on the departure stand, chocks must be placed beneath the wheels. They must be removed immediately the 'bus is ready to move away from the terminus, and placed adjacent to the Post Office telephone box on the east side of Wellington Square to avoid vehicles running over them or any subsequent injury to pedestrians who might fall over them.

'Buses parked in Barrier Road, Chatham, must have chocks placed under the rear wheels. These must be removed immediately the 'bus is ready to be moved off.

59.—Fire Extinguishers.

When a fire extinguisher has been used, the fact must be reported to the depot foreman immediately, and a